



Ref: 232600

Judy Rogers, Chair
BC Assessment Authority
400 – 3450 Uptown Boulevard
Victoria BC V8Z 0B9

Dear Ms. Rogers:

On behalf of Premier Horgan, thank you for your service to the people of British Columbia. The government remains committed to working with our Crown agency partners to deliver on government's commitments to British Columbians: to help make life more affordable for people, invest in services and build a strong, sustainable economy.

This Mandate Letter outlines the guiding principles of the government which should inform the preparation of your three-year Service Plan for *Budget 2018*. This Mandate Letter also confirms your organization's mandate, provides government's annual strategic direction and sets out key performance expectations for the 2018/19 fiscal year.

The government made three key commitments to British Columbians. All ministries and Crown agencies are expected to work together to help government achieve these commitments.

Our first commitment is to make life more affordable. We expect all public sector organizations to support government's agenda to help manage the daily cost of living for British Columbians.

Our second commitment is to deliver the services that people count on. Many of the programs and services that British Columbians access on a regular basis are delivered by Crown agencies. We want to build on programs that are working well, and make improvements where needed, to ensure British Columbians get quality and timely customer service from public sector organizations across the province.

Our third key commitment is to build a strong, sustainable, innovative economy that works for everyone. The government believes that public sector organizations have a key role to play in supporting broad-based economic growth in every region of the province.

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To support true and lasting reconciliation with Indigenous Peoples in British Columbia, our government is fully adopting and implementing the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), and the Calls to Action of the Truth and Reconciliation Commission (TRC). Please ensure that going forward your organization incorporates the UNDRIP and TRC, given the specific mandate and context of your organization.

As the Minister Responsible for the BC Assessment Authority, I expect that you will make substantive progress on the following priorities and incorporate these priorities when developing the goals, objectives and performance measures for inclusion in the Service Plan:

- Continue to focus on BC Assessment's core mandate which is to establish and maintain uniform real property assessments throughout British Columbia.
- Support Provincial government priorities and policy development through the use of BC Assessment data, property information and by leveraging your extensive expert knowledge on valuation and real estate.
- Continue the replacement of BC Assessment's existing core operating system (valueBC information system) with NextGen valueBC to improve the collection, development and distribution of assessment information, as approved by Treasury Board.
- Implement the recommendations of the Ministry of Finance's September 2016 Review of BC Assessment Authority to ensure that BC Assessment is continuing to provide services to the citizens of British Columbia in the most effective and efficient manner in support of its mandate.
- Support government's commitment to make life more affordable for British Columbians by delivering BC Assessment's services in a fiscally responsible manner.

The Crown Agencies and Board Resourcing Office (CABRO) at the Ministry of Finance has lead responsibility for overseeing and maintaining the Public Sector Organizations Governance Framework, and provides leadership for the merit based appointment of qualified and competent individuals to the boards of Crown agencies.

BC Assessment Authority is asked to work closely with CABRO through your ministry contact on board appointments, all governance matters including orientation and training of board members, and meeting public sector reporting requirements under the *Budget Transparency and Accountability Act*.

Each board member is required to acknowledge the direction provided in this Mandate Letter by signing this letter. The Mandate Letter is to be posted publicly on your organization's website on Budget Day on February 20, 2018, to coincide with the release of your organizations' Service Plan.

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I have appreciated your support as Board Chair to me as Minister responsible in the first few months of our government's term in office. I look forward to ongoing dialogue and engagement going forward through our scheduled meetings and other communication channels between my ministry and your organization. Part of that engagement process includes regular meetings between your communications staff and the appropriate Government Communications and Public Engagement staff who provide support to your ministry responsible.

Once again, thanks to you and your Board of Directors for your commitment to public service. Together, we will work to build a better British Columbia.

Sincerely,

A handwritten signature in black ink, appearing to read 'SR', with a stylized flourish at the end.

Selina Robinson
Minister

Date: January 11, 2018



Judy Rogers
Chair, BC Assessment Authority

Richard Taylor
Vice Chair, BC Assessment Authority

Sheila Eddin
Director, BC Assessment Authority

Shelley Gilberg
Director, BC Assessment Authority

Susan Gimse
Director, BC Assessment Authority

Malcolm Hunter
Director, BC Assessment Authority

David Mackeigan
Director, BC Assessment Authority

Richard Rainey
Director, BC Assessment Authority

Wai Young
Director, BC Assessment Authority

pc: Honourable John Horgan
Premier

Don Wright
Deputy Minister to the Premier and Cabinet Secretary

Lori Wanamaker
Deputy Minister
Ministry of Finance

David Galbraith
Associate Deputy Minister and Secretary to Treasury Board
Ministry of Finance

Jacquie Dawes
Deputy Minister
Ministry of Municipal Affairs and Housing

Richard Taylor
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Richard Rainey
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Wai Young
Director
BC Assessment Authority

Jason Grant
President and Chief Executive Officer
BC Assessment Authority